

## CRITERIA FOR CCD MEMBERSHIP

The Consortium for Citizens with Disabilities (CCD) is a working coalition of consumer, advocacy, provider and professional organizations that advocate on behalf of children and adults with physical and mental disabilities and their families. Since 1973, the CCD has advocated for federal legislation and regulations to assure that the more than 56 million people with disabilities are fully integrated into the mainstream of our nation's life. Approximately 100 national organizations now actively participate in the Consortium.

Following are criteria for membership in CCD:

1. Only national non-profit organizations are eligible for membership. Since CCD focuses on federal issues, CCD member organizations' work within CCD must be national in scope with a Washington D.C. presence. Individuals or units of local, state, or federal government are not eligible for membership. While for-profit organizations may not join CCD, they may join associations that are eligible for membership. Member organizations may be represented by staff or paid consultants designated by the member organization as its primary representative to CCD. Volunteers and members of CCD member organizations are **not** eligible to participate in CCD on behalf of member organizations.
2. Membership status is divided into two categories. They are:
  - A. **1-Year Introductory Membership Status:** (First time organizations only) – Introductory Membership Status is a one-time membership for only 1 year. This status allows the first-time organizations to observe and participate in CCD and its Task Forces to evaluate the value of CCD membership for their organization. The member will have full Task Force voting rights. The member organization must still meet all CCD Membership Full Status criteria without having ever participated in CCD before filing for this membership status. Membership dues for the 1-Year Introductory Membership Status are: \$200.00.
  - B. **Full Membership Status:** Full Membership Status provides the organization Task Force voting rights, eligibility for Task Force Co-Chair Status (paid staff and consultants only), and eligibility for membership on the CCD Board of Directors. Annual membership dues for the Full Membership Status are: \$650.00.
3. The member organizations' major purposes must involve advocacy with and for people with disabilities including support for civil rights and needed services and supports. Advocacy performed by CCD member organizations must be consistent with and be designed to advance the goals of the Americans with Disabilities Act: equal opportunity, full participation, independent living, and economic self-sufficiency for people with disabilities.
4. THE MEMBER ORGANIZATION MUST:
  - A. Subscribe to the Mission and Vision of CCD (see attached);
  - B. Agree to abide by Code of Participation;
  - C. Actively participate in at least one Task Force. Member organizations will have staff or consultants attend the CCD annual meeting and participate in Task Force meetings;
  - D. Agree to abide by Task Force rules;
  - E. Pay dues, as stated above;
  - F. Have a process to review and sign on to Task Force letters, testimony, policy positions and other documents related to Task Force business.
5. The Board of Directors may grant membership to an organization with no Washington presence in very rare circumstances, which would participate actively by fax, e-mail, and phone.

## **PROCESSING MEMBERSHIPS**

All members and prospective members will complete a CCD membership application and other supporting documents at the beginning of each session of Congress. The membership form must be signed by an appropriate representative of the organization and indicate that all membership criteria will be met.

The membership committee established by the CCD Board of Directors will review the application of all members or prospective members to determine if they meet (or continue to meet if an existing CCD member) criteria for membership. The committee will submit recommendations on membership to the Board of Directors.

The membership committee may request copies of an applicant's bylaws, charter or other documents for review and verification of requested membership status.

All applications for membership in 2019 must be received by February 28, 2019. The Membership Committee and Board of Directors will review and inform organizations of membership decisions by March 15, 2019. Once the Board approves an organization's application, the organization will be sent an invoice for payment of annual dues. To remain a member in good standing, organizations must pay annual dues within 45 days of receiving the invoice, or by April 30, 2019. Any dues received between May 1 - 31, 2019 shall include a \$50 late fee in addition to the \$650.00 dues. Any dues received between June 1 - 15, 2019 shall include a \$100.00 late fee in addition to the \$650.00 dues. CCD membership and benefits are automatically suspended after June 15, 2019, if dues are not received. Members not in good standing shall be so notified and be removed from all CCD lists.

## **FINANCING CCD**

CCD members will make every effort to pay the correct annual fee by the required due dates outlined in the processing memberships section of this document in accordance with their membership status. CCD member organizations that may wish to contribute more than their required dues are encouraged to do so. CCD dues will be spent in accordance with the CCD Annual Budget as determined by the Board of Directors and approved by the membership at the Annual Meeting.

Task Forces will determine ways of covering expenses related to task force activities if not available through the Annual Budget designated for task force activities.

Revised by the Board of Directors 9/12/2006

Updated 1/19/2013

Update January 3, 2014

Update January 20, 2015

Update February 11, 2019